2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	Received Texas Education Agency 2014 MAY 12 PM 1:47
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information
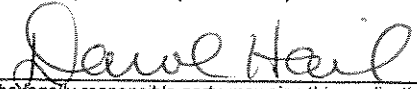
Part 1: Applicant Information

Organization name	County-District #	Campus name/#		Amendment #
New Waverly ISD	236901	New Waverly JH #236901042		

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
746001785	6	8	048442016

Mailing address		City	State	ZIP Code
355 Front Street		New Waverly	TX	77358

Primary Contact

First name	M.I.	Last name	Title
Dusky	D	Hall	Technology Director
Telephone #	Email address		FAX #
936-344-2803	dhall@new-waverly.k12.tx.us		936-344-2438

Secondary Contact

First name	M.I.	Last name	Title
Sabrina	K	Tucker	Technology Specialist
Telephone #	Email address		FAX #
936-344-2803	stucker@new-waverly.k12.tx.us		936-344-2438

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Darol		Hail	Superintendent
Telephone #	Email address		FAX #
936-344-6751	dhail@new-waverly.k12.tx.us		936-344-2438

Signature (blue ink preferred)   Date signed

Only the legally responsible party may sign this application.

701-14-107-129

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☐	☐
9	Supplies and Materials (6300)	☐	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

New Waverly Independent School District has a strong vision to ensure students are prepared for the real world work environment. New Waverly ISD is dedicated to the educational success of all students. We envision that the students and staff will work collaboratively to achieve 21st century skills and all students will be provided the necessary tools required to reach their highest potential. New Waverly is currently implementing a two year Technology Proficiency Program that will boosts teacher's knowledge and awareness of current educational technology. Our goal of this program is to educate teachers about the newest and upcoming technologies available for use in the classroom.

New Waverly utilizes online resources at every campus. We have recently rolled out a brand new website that better informs staff, parents, and our community. We have implemented a campus calendar as well as a district calendar with happenings throughout the district. All teachers are currently working on a teacher webpage to better communicate with students and parents. Also campus principals use 'Remind 101' to communicate with parents and students. New Waverly High School provides Gradpoint courseware for credit recovery for students that are eligible. Teachers use many online resources that are incorporated into their daily lessons in all curriculum areas at all grade levels. New Waverly is currently purchasing new textbooks that include online resources in core subject areas that will be shared in the classroom as well as through our website. Currently all core classrooms have a Smart Board and Projector system while every classroom has network and internet access. Many classrooms utilize the Smart Response system to engage students learning and progress.

All of these resources are vital for 21st century learning in our district. But with a 54% Economically Disadvantaged population district wide, many students are left behind. New Waverly Junior High is 45.8% Economically Disadvantaged. New Waverly wants to provide an equal opportunity for these less fortunate students. In today's society and workplace technology is wide spread. Therefore, students have a need to learn and experience technologies they otherwise wouldn't have the opportunity. If awarded this grant, New Waverly will provide students with devices to allow them to participate in the robust online classroom setting that we are moving towards. Teachers can incorporate online learning in their curriculum because all students will be able to participate. Curriculum will be done in a more real time environment as opposed to when students have access to the few computers in each classroom that don't support the entire class of students. This will enhance student learning and efficiency. Students having access to online devices will allow teachers to further use the online textbook materials to monitor and customize the lessons for each student's progress and needs.

New Waverly ISD teachers want to use more 21st century technology in the classroom to better utilize our resources and having devices in the hands of every student will make this possible. We would like to purchase with grant funds a Chromebook device for every junior high student. We envision 230 devices in the hands of 6th, 7th, and 8th graders will improve test scores and further online learning. We would also use grant funds to purchase hotspots, insurance, protective covers, and the management software for the Chromebooks. The hotspots will be provided to students on a as needed basis to the Economically Disadvantaged students with no home internet access.

New Waverly Junior High and the Technology Department will schedule training for staff, parents, and students who will be part of the lending program. This training will include using the devices, options for lending, as well as home access. Acceptable Use Agreements and lending contracts will be made available at the training in paper form as well as online from our website. All students and parents are required to have an Acceptable Use Agreement on file before devices and computers accounts are issued.

All Junior High teachers will be trained in using a Chromebook. Teachers will begin using curriculum to incorporate the Chromebook into their daily lesson plans. Once Chromebooks have arrived they will be issued an inventory barcode through our Follett Library Inventory Software and will have already installed any necessary management software. Through this process the Technology Department will modify our existing Acceptable Use Policy to include the new Lending Program. The Lending Program will include a $50 fee from parents to cover the maintenance and insurance fees.

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Within a month of receiving the devices, students will be issued throughout Follett Software a Chromebook. Throughout the year, the Lending Program will be monitored using a few methods. Surveys will be given to teachers, parents, and students inquiring about the Chromebook and its uses. Surveys will be reviewed by administrators and technology staff to make adjustments to ensure students learning success. Reviews of benchmark testing are currently being conducted, but with the devices in the hands off all students, teachers and administration will be able to regularly ensure that test scores are rising. Teachers and administration will also compare the newest test scores to the prior year's test data to evaluate the change resulting from the Lending Program placing devices in the hands of Economically Disadvantaged Students.

The faculty and staff of the New Waverly ISD believe that education is a joint effort of the school, the home and the community. Through the cooperation of students, parents, teachers and administrators, all students will be given the opportunity to learn in a positive climate with high expectations. This will be evidenced by high levels of academic performance, enhanced self-esteem, and acceptance of social and personal responsibility. We accept as our mission the preparation of all students to become productive citizens in society. With devices in the hands of all students, our goal of raising test scores and eliminating the time boundaries associated with typical classroom learning will allow students to continue learning away from their classroom environment. The Lending Program will allow students to have devices with 24/7 access to their textbooks and classroom resources, along with unlimited access to resources around the world. Lecturing to students can only take them so far, technology immersion can take students so much further by keeping them engaged in their learning.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$11000.00	$	$11000.00	
Schedule #9	Supplies and Materials (6300)	6300	$76130.00	$	$76130.00	
Schedule #10	Other Operating Costs (6400)	6400	$23000.00	$	$23000.00	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$	$	$	
	Total direct costs:		$110130.00	$	$110130.00	
	Percentage% indirect costs (see note):		N/A	$	$	
	Grand total of budgeted costs (add all entries in each column):		**$110130.00**	**$**	**$110130.00**	

Administrative Cost Calculation

Enter the total grant amount requested:	$110130.00
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$16519

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 236901	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted	
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$	
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$	
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$	
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$	

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted	
1		☐	$	
2		☐	$	
3		☐	$	
4		☐	$	
5		☐	$	
6		☐	$	
7		☐	$	
8		☐	$	
9		☐	$	
10		☐	$	
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$	

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service: Home Internet Access – AT&T Data Plan	☐ Yes, this is a subgrant
	Describe topic/purpose/service:	

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted	
1	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$11000.00	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$11000.00	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 236901	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

2	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

3	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

4	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

5	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 236901	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
6	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
7	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
8	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$	
a.	Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		$	
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$	
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$	
d.	Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		$	
	(Sum of lines a, b, c, and d) Grand total		$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #9—Supplies and Materials (6300)					
	County-District Number or Vendor ID: 236901			Amendment number (for amendments only):		
	Expense Item Description					
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:				**Grant Amount Budgeted**	
	☐ Print shop fees		☐ Technology-related supplies			
	☐ Postage		☐ Other:		$	
	☐ Copy paper		☐ Other:			

	Technology Hardware—Not Capitalized					
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
6399	1	Chromebooks	To lend to students for dedicated internet access	230	$271	
	2	Chromebook management Software	To manage & monitor the usage and sites visited on the Chromebooks	230	$30	
	3	Bags	Transport & Protection	230	$20	$76130.00
	4	AT&T Mifi Devices	To Allow students to have 24/7 internet access to online instructional materials	115	$20	
	5				$	

6399	Technology software—Not capitalized	$	
6399	Supplies and materials associated with advisory council or committee	$	
	Subtotal supplies and materials requiring specific approval:	$	
	Remaining 6300—Supplies and materials that do not require specific approval:	$	
	Grand total:	**$76130.00**	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 236901		Amendment number (for amendments only):	
Expense Item Description		**Grant Amount Budgeted**	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:	$	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:	$	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:	$	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:	$	
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:	$	
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:	$	
6429	Actual losses that could have been covered by permissible insurance	$23000.00	
6490	Indemnification compensation for loss or damage	$	
6490	Advisory council/committee travel or other expenses	$	
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:	$	
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:	$	
Subtotal other operating costs requiring specific approval:		$	
Remaining 6400—Other operating costs that do not require specific approval:		$	
Grand total:		**$23000.00**	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
**Schedule #11—Capital Outlay (6600/15XX)**				

Schedule #11—Capital Outlay (6600/15XX)

County-District Number or Vendor ID: 236901 | Amendment number (for amendments only):

15XX is only for use by charter schools sponsored by a nonprofit organization.

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
**6669/15XX—Library Books and Media (capitalized and controlled by library)**				
1		N/A	N/A	$	
**66XX/15XX—Technology hardware, capitalized**				
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
**66XX/15XX—Technology software, capitalized**				
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
**66XX/15XX—Equipment, furniture, or vehicles**				
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
**66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life**				
29				$	
**Grand total:**				$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment: 192

Category	Number	Percentage	Category	Percentage
African American	39	N/A	Attendance rate	96.6%
Hispanic	25	N/A	Annual dropout rate (Gr 9-12)	0%
White	121	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	88	45.8%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	0	0%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	6	2.8%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public								71	62	59					192
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:								71	62	59					192

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Schedule #13—Needs Assessment

County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

After reviewing data from the 2013-2014 Star Chart and our Technology Plan, we have determined that our needs exists at New Waverly Junior High School. In 2011-2012 reports at the junior high show this campus to have a student population of over 45% economically disadvantaged students. As compared to 2012-2013, the rate increased to 50.7%. With the rate of economically disadvantaged students growing there is a need for student devices with internet access away from school.

At this time we do not currently have a lending program available at New Waverly Junior High. Therefore we have identified the need for a lending program to provide equal access for all students at the junior high school. With the appropriate tools all students can maximize their learning at any time. We would assign a Chromebook to each student for a term of one school year. Our long term goal is to prepare the junior high students for high school, college, and any career path they may choose after graduation. To meet this goal and our objectives this grant would allow internet access in school as well as home to students with such needs.

We also conducted a survey for parents and students to determine needs for internet access at home via our district's website. It was reported that 50% of students do not have internet access at home. Therefore we would use grant funds to purchase personal hot spots for these students to use with their Chromebook away from school. There will also be a limited amount of available Chromebooks for students to check out from the library if their Chromebook needs to be sent off for repairs or insurance purposes.

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	50% of students do not have internet access at home. Therefore about 100 students do not have a way to access the online textbooks for our curriculum or do required homework.	We would purchase personal hot spots for these students from AT&T to provide them internet access anywhere. By providing opportunity with home access every student can prosper from this educational advancement and need.
2.	Putting Device in hands of each junior high student. Teachers are able to better utilize online resources from textbooks, online webpages, and educational technology.	Purchase Chromebook to put in hand of each junior high student. Provides a teaching opportunity regarding responsible use of technology such as online safety and appropriate online behavior.
3.	Improve STAAR testing score at New Waverly Junior High.	This lending program would promote continual technology learning environment to improve STAAR testing scores for both Non-economically disadvantaged and economically disadvantaged.
4.	Non-efficient differentiated instruction by teacher causes multiple disruptions in the class. Teachers struggle to keep all students at all learning levels and types of learners engaged in the lesson.	By issuing students Chromebooks this will help to engage students in learning at their speed and their level. But also provides students a real time feedback from the teacher. Google docs can be used to monitor student progress and allow teacher to explore the students understanding of the material and lessons.
5.	Learning generally stops at the end of the school day for most students. But technology is a large part of most students' lifestyles and should be a part of their education as well.	By using the lending program of Chromebooks, this will allow teachers to assign homework online to be done anywhere the student wishes. By providing the personal hot spot along with the Chromebooks, student will have easy access to 21st century learning.

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Schedule #14—Management Plan	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Dusky Hall, District Technology Director	Mrs. Hall has been with New Waverly ISD for 4 years. She manages all the districts technology infrastructure, purchases all devices, software, and services related to technology. Mrs. Hall will manage the purchase of the Chromebooks needed for this lending program, as well as providing technical support that may arise with any devices and technology needs.
2.	Sabrina Tucker, Technology Specialist	Mrs. Tucker will create and manage a technology proficiency program for New Waverly ISD to ensure teachers stay current in 21st century teaching and technology. She is signed up for a Google Certified training program as well as services any troubleshooting needs in the district.
3.	Dudley Hawkes, Junior High Principal	Mr. Hawkes is a technology driven principal. He is wanting to promote his campus further in technology needs and had great ideas on implementing them in the classroom with learning.
4.	Mrs. Patsy Loll, Librarian	Mrs. Loll will be in charge of issuing and inventory of the Chromebooks and hot spots.
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Analyze surveys, state and local data, and evaluate needs to determine most effective progress for students	1.	Review Grant Requirements	3/20/2014	4/1/2014
		2.	Evaluate needs areas	4/2/2014	4/20/2014
		3.	Evaluate and select appropriate equipment	4/21/2014	4/30/2014
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
2.	Provide staff ongoing development in use of online resources, including group training and distance learning	1.	Use of Chromebooks and Google Apps	6/1/2014	ongoing
		2.	Use of online textbook software	6/1/2014	ongoing
		3.	Incorporate Chromebook curriculum into lesson planning	6/1/2014	ongoing
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX
3.	Continue providing students with instruction on CIPA, as well as teachers and parents	1.	Internet Usage Training for all students, parents and teachers.	On-going	On-going
		2.	Grade level meetings	9/1/2014	On-going
		3.	Chromebook Training for all students and parents	9/1/2014	On-going
		4.		XX/XX/XXXX	XX/XX/XXXX

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

To monitor the project, the technology director and administration will create a survey for teachers, students, parents to provide feedback. This survey will consist of questions designed to evaluate the effectiveness of the grant and collect information for continuous improvement. The district will request that the form be completed monthly and the data will be collected and analyzed by the technology director and administration to develop continued program improvements. The results from the survey and any adjustments will be presented monthly to our A Team (administrators' team). After the A team meeting, the campus principal will communicate any adjustments to be made to the teachers.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant funds will coordinate well with our current district technology plan that states local funding has decreased for technology. Even though we have a decrease New Waverly still strives to get technology into the hands of all of our students. This grant will also allow New Waverly ISD to maximize the effectiveness of our current technology plans by providing the funds to ensure that all students will have equal access to technology in school as well as outside out school.

Members of the technology team will meet with the campus principal and district administration monthly to ensure effectiveness to maximize the full of this grant funding. We will review the input from teachers, students, and parents as well and administration to boost the effectiveness and success of the lending project.

The Technology Department along with administration will provide training to the teachers for the devices that will be used by the students before any devices are issued. Teachers will have already received training before Chromebooks are delivered as well as integrated these devices into their curriculum and lesson planning. During the month of deployment all technology staff will be on-site to provide immediate support and troubleshooting as needed.

In September 2014, the technology department, campus principals, and administration will conduct a parent/student meeting that will provide information on this lending program and answer any questions. At this time we will provide our Acceptable Use Policy that will include the lending program guidelines and contract.

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Schedule #15—Project Evaluation	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Increase number of assignments submitted through online options	1.	Teacher evaluation of assignments
		2.	Number of assignments turned in online and on time.
		3.	Quality of submitted projects and assignments
2.	Review teacher, student, parent survey results Monthly	1.	Technology and Principals will review surveys
		2.	Make any changes based on surveys
		3.	Parent feedback regarding program effectiveness
3.	Increase online resources/ online textbook use	1.	Principals will monitor teacher lesson plan
		2.	Technology will view usage reports from the online traffic
		3.	
4.	Teacher evaluation of student technology use inside and outside of the classroom	1.	Feedback from the teachers regarding the quality of projects submitted
		2.	Technology use in the classroom and outside school.
		3.	Teacher feedback on students responsibility of the devices
5.	Monitor Chromebook Usage	1.	Weekly monitor student usage
		2.	Monthly physical device checks with librarian
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Weekly the campus principal will evaluate the number of assignments submitted through online options by doing teacher evaluations of their lesson plans. Principals will keep an on-going history of online assignments and activities. The principal and technology department will meet with teachers to get feedback on the quality of assignments being submitted. We will encourage teachers to steadily increase the number of online assignments and provide feedback to principal on increased achievement.

The technology department and campus principal will review monthly the teacher, student, and parent surveys. Any positive or negative feedback will be addressed appropriately. If a reoccurring problem arises the technology department along with campus principal will facilitate a meeting with all campus staff involved with the grant to address the needs and any changes to be made. Our teachers also have immediate access to email the technology department for any troubleshooting assistance. We will create a 7 day a week email assistance program available on our website for students and parents.

On a weekly basis the Technology department will review student usage. With our management software, the technology department will review student usage of online resources accessed, amount time utilizing the Chromebook, amount of data usage, etc. Once the technology department creates a summary of usage, the information will be provided monthly at the junior high staff meetings. This will help administration and teacher as well as the technology department to make any needed changes on student access on the Chromebooks.

The junior high librarian will conduct a monthly physical check of all Chromebooks. Any that are in need of repair will be reported to the technology department. Technology will then determine if the Chromebook can be fixed internally or be sent off for repairs according to the insurance company's policies and procedures.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant funds will be used to purchase Chromebooks and personal hotspots. The personal hotspots will be issued to students that do not have internet access at home which will allow them to continue their learning beyond the classroom. Any devices that New Waverly ISD purchases will be covered under an insurance program. This insurance program will protect Chromebooks against drops, spills, battery failure and other accident for one hundred dollars per device. Any repairs will be handled by New Waverly ISD technology department either in house or sent for repairs according the insurance providers procedures.

All students are currently required to have a signed Acceptable Use Policy on file. This policy is signed by students as well as their parents. Our Acceptable Use Policy will include the lending program polices and guidelines. This policy goes home with students at the beginning of every school year. Once the policy is signed by both students and parents and returned to school, student accounts for school computers and Chromebooks will be activated. Chromebooks will be issued to each student in 6th, 7th and 8th grade. Students that do not have internet access at home will be issued a personal hotspot only on as needed basis. All devices will be checked out by our librarian, Mrs. Patsy Loll through the Follett Library software system with a barcode on each device and personal hot spot. Mrs. Pasty Loll will verify each student has signed AUP on file before issuing the Chromebooks or the personal hot spots.

All teachers will also keep a chart to document the conditions of the Chromebook. Since the devices will be issued for the duration of the school year, a monthly minimum check of condition, updates, and usage will be done. With the management console, the technology department will setup app updates, student accounts, etc. Setting up student account will prevent unauthorized use of the Chromebook by others logging into the device and possibly damaging the device. With each Chromebook, students will also be issued a protective case for transporting their devise to and from school. We will use grant funds to purchase 230 protective cases at $20.00 each.

The devices and personal hot spots will be returned at the end of school year with the same deadline as all school books must be into the library. The librarian will then conduct inventory of devices and personal hot spots in her normal inventory process as she does for other library items. If any Chromebooks are missing or damaged, the student will be responsible for a $100.00 fee.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Not Applicable

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our mission at New Waverly ISD is that education is a joint effort of the school, the home, and the community. Through the cooperation of students, parents, teachers and administrators, all students will be given the opportunity to learn in a positive climate with high expectations. This will be evidenced by high levels of academic performance, enhanced self-esteem, and acceptance of social and personal responsibility. We accept as our mission the preparation of all students to become productive citizens in society. Our vision at New Waverly ISD is dedicated to the educational success of all students. We envision that the students and staff will work collaboratively to achieve 21st century skills and all students will be provided the necessary tools required to reach their highest potential.

By receiving this grant we will be able to achieve our goal and mission. This will allow New Waverly ISD further promote the 21st century skills and the 1 to 1 ratio of technology to student. With Chromebooks, students can communicate with teachers, collaborate with fellow students, and create quality assignments without wasting paper and enhance anytime learning. Providing all students equal access with these devices prepares them for 21st century real world society.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New Waverly ISD will prioritize campuses that need the highest need for the technology lending program by analyzing which courses have adopted digital curriculum and which courses have digital remediation resources for STAAR testing. The Technology department has given a survey to all parents and students in the district and after careful evaluation of the results; we have determined that the greatest need for these devices will be at the junior high level (6th-8th grade). The TEA report card for 2011-2012 shows there to be over 45% economically disadvantaged students on this campus and in 2012-2013 this number has grown to over 50% economically disadvantaged students. Our survey results also presented 40% of students have no internet access at home. To these students without home internet access a personal hotspot will be issued on an as needed basis.

All students will be given the opportunity to borrow a Chromebook for the duration of the school year. Before Chromebooks as issued the Acceptable Use Policy and Lending Agreement Policy will be signed by students and parents and on file with the campus secretary. The campus librarian will work closely with the campus secretary and the technology department to ensure that all policies are in place and on file before issuing Chromebooks to students. Students and parents will be responsible for a $50 deposit be on file prior to receiving the Chromebook. This fee is to cover insurance deductible and to help the students feel responsible for the care of the Chromebook. Once the Chromebook is returned at the end of the school year the $50 deposit will be returned.

By supplying the New Waverly Junior High population with equitable tools this will increase their participation in the 21st century teaching curriculum. When all students have equal accessibility to the same tools they will equally be able to succeed on state evaluations and other school assignments as well as in today's society.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Four years ago New Waverly ISD implemented Smart boards and projector systems into all core classrooms throughout the district. This alone opened a vast opportunity for teachers to use technology in their daily curriculum. Our current teaching staff uses many online sites to incorporate technology into their curriculum to reach all levels of learners through differentiated instruction. Our Math, Science and Literature curriculums have online access for students and parents away from school. We have incorporated a new Math, *Houghton Mifflin Harcourt*, which will be available in digital format, as well as print, with all students having a Chromebook, they will have access to these material 24/7. Our new Science with *McGraw Hill* requires google chrome and the Chromebook will be a perfect fit with our new Science curriculum. Our Literature and Social Studies are also available in print as well as digital.

Several teachers are using Edmodo to communicate with students that excel with video type learning versus paper-pencil learning. However, Edmodo isn't easily accessible to all students due to the lack of devices in the classrooms or home settings.

The classroom will become more productive if teachers are not constrained with a one day a week time slot in the computer lab or the limited computers in their classrooms. The differentiated instruction could happen immediately if all students in all classes had a Chromebook. Having the online textbook materials is useless if the students cannot access it. Being able to supply all students with devices can allow learning to continue 24/7.

By issuing Chromebooks makes learning available to each student in the form that any learner can learn, students would be more productive in the classroom allowing teachers to spend less time disciplining students and more time teaching students.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New Waverly ISD has adopted and is currently using digital content in all core curriculum areas in grades 6th-8th.

New Waverly Junior High is currently using:
- Glencoe Texas Treasures, Literature grades 6-8 with online access for students and teachers
- Glencoe McGraw Hill, Social Studies grades 6-8 has online editions of the TE and student textbook, online assignments and activities
- Spelling Connections from Zaner-Bloser, grade 6, has online practice spelling pages and homework assignments
- The Write Source by Houghton Mifflin Harcourt, Language Arts grades 6-8 offers multimedia grammar activities and additional grammar, spelling, and handwriting resources

Adoptions we will begin using in 2014-2015:
- Houghton Mifflin Harcourt, Math grades 6-8, this will offer a wider range of online activities and homework for the students along with giving the students online interactive instruction
- Glencoe McGraw Hill, Science grades 6-8 will allow students the opportunity to have online tutorials and online video labs

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Every summer all teachers are required to attend professional development training that are mostly technology based. All of our teachers have therefore completed many hours of technology based curriculum alignment into their lessons.

Our Junior High teachers have shown an interest in Google Apps and other Google based instruction. Proper training will be provided prior to the 2014-2015 school year to teachers in the Math and Science departments regarding the new textbook adoptions. Content curriculum instruction has been setup for one of the staff development days prior to students return for the upcoming school year. The plan is for the teachers in the core curriculum subjects to meet with their departments to align, plan, and receive training on their particular subject's digital curriculum.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New Waverly Junior High campus has wireless access points purchased with local funds and will be completely installed prior to the upcoming school year. The Technology department has wireless access points and the networking technologies in place to ensure the success of all junior high students that will be using devices. If needed the Technology Staff is prepared to purchase or move wireless access points where needed.

New Waverly Junior High will use the existing Spiceworks Help Desk for technical issues. Campus librarian will be responsible for checking in and out the Chromebooks through our Follett Library System. If the librarian discovers an issue that requires troubleshooting she able to submit a repair order using the Spiceworks Help Desk.

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New Waverly ISD will purchase Chromebooks with capability for 3G internet access or personal hotspots as well as Wi-Fi internet access. The results from our survey show that 40% of students have no internet access at home. These students will be issued a Chromebook with the 3G capability or a personal hotspot to use while away from school.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All Chromebooks purchased with grant funds will be supported by our Technology Department with procedures that are currently being used. Students needing assistance will notify their teacher or send an email to the Technology Department, if during after school hours. If the teacher is notified and is unable to assist with correcting the problem then a work order will be submitted by the teacher on the student's behalf. If the Technology Department finds the device to be unrepairable, then the insurance company will be contacted for the next steps to get the device repaired.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New Waverly ISD's Technology Department will develop a program to ensure proper management of the devices and services provided for the Lending Program. All students will be required to have a completed Acceptable Use Policy and Lending Program Agreement signed by themselves, a parent/guardian and a NWISD staff member on file, these agreements will outline the goals and procedures of this program. The Lending Program Agreement will include details about the $50 fee to cover maintenance and insurance on the Chromebook, as well as information about consequences of missing or inappropriately using devices, along with General Use guidelines for the devices and the school's wireless network. Also safety precautions will be outlined for staff/parent monitoring of the Chromebooks. Since the Lending Program is designed to check-out Chromebooks to each student all year long our Technology Department will create a chart with all crucial information to follow the data of the device. Throughout the school year teachers will be performing routine monthly checks on the Chromebooks condition. Prior to the school year ending students will return the devices to the library and the librarian will scan the Chromebook back into our Follett Library Software System. The librarian and a NWISD staff employee will check the condition of the Chromebook and sign off that it was received and the condition it was returned in.

During our student/parent informational meeting students will be instructed to notify their teachers of any issues they might experience. If the teachers are unable to troubleshoot the device they will then notify the Technology Department through our Spice Works Help Desk. If the Technology Department finds the device unrepairable they will then contact the insurance company to follow their repair procedures.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 236901	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Chromebooks will be accounted for through the Junior High Follett Library System using the serial number and barcodes will be created in Follett and issued to each Chromebook. Each student will be given a protective case along with their Chromebook and required to keep the Chromebook in the case when not in use. Chromebooks will be required to stay in the students locker during non-core classes. Students will be held accountable for devices using the hold and fines list which limit privileges, grade reporting and further lending of devices or library books. Insurance will be purchased through grant funds to protect the Chromebooks from drops, spills, battery failure and other accidents.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New Waverly ISD's Technology Department is implementing a Technology Lending Agreement to be added with our existing Acceptable Use Policy to go home with the students at the beginning of the school year. This agreement is to be signed by the parent/guardian and the student and returned to the campus administration. The Lending Program Agreement will include details about the $50 fee to cover maintenance and insurance on the Chromebook, as well as information about consequences of missing or inappropriately using devices, along with General Use guidelines for the devices and the school's wireless network. Students will be responsible for the Chromebook and its care until it is returned to the Library at the end of the school year. Also safety precautions will be outlined for staff/parent monitoring of the Chromebooks.

The Technology Lending Agreement is more than just signatures on paper. All students will be provided with lessons on Internet Safety and Security, Digital Citizenship, and Digital Literacy through Common Sense Media's K-12 learning resources and other online resources. New Waverly Junior High will require our teachers to continue the discussion of acceptable use and online expectations throughout the school year.

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